

# Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

April 19, 2016

7422 S Zephyr Ct., Littleton CO

7:00 PM

Meeting was called to order at 7:04 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Steve Olson, Mary Swanson, Mary Schneider, and Eileen Hoffman

**Board members absent and excused:** RJ Maunton

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:** None

**Homeowner Forum:** 1 homeowner in attendance –

No Homeowner issues were discussed

## Approval of February 16, 2016 Meeting Minutes:

- **Motion:** To approve the February 16, 2016 meeting minutes as written was made by Eileen Hoffman, seconded by Mary Swanson, and passed unanimously.

**Association Manager's Report:** Virginia Johnson

Virginia provided update on daily operations.

## Business & Discussion Items:

- **Motion:** to ratify the Cowboy Mowing Landscape bid for 2016 for a total cost of \$11,480.00 was made by Mary Swanson, seconded by Mary Schneider and passed unanimously.
- **Motion:** to Ratify the Cornerstone bid for cement replacement of two porches 7866 and 7966 for a total cost of \$1125.00 was made by Mary Swanson, seconded by Mary Schneider and passed unanimously.
- **Motion:** to assess 7962 for excess trash fees due to tenants moving out and overloading dumpsters. Pictures and reports from multiple homeowners are documented. Amount of excess is \$499.05 was made by Eileen Hoffman, seconded by Mary Schneider and passed unanimously.

**Discussion:** the board reviewed the Academy Arborist bid for trimming trees and removal. The Board would like to meet with Arborist to discuss a phased approach. And develop a plan as which trees should be done first. Total cost of project is 14,050.00.

## Financials/Legal:

- **Motion:** To accept the February 2016, and March 2016 financials as prepared by CPMG, subject to audit, was made by Mary Swanson, seconded by Mary Schneider, and passed unanimously.

**Review:** The Attorney Status Report was reviewed.

**Architectural: Motion:** None.

**Correspondence:** None

**Hearings:** None

**Adjournment:** 7:45 p.m.

**Next Meeting:** June 21, 2016 at 7:00 p.m. at 7422 S Zephyr Ct, Littleton CO



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Minutes approved at the 6.21.16 Board Meeting

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